Riyad Bank
بنـك الريـاض

USER GUIDE
" an invitation to access the company profile"
from iSupplier Portal User Guide for RB Suppliers

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Oracle Apps Version: R12.2.10

General Business

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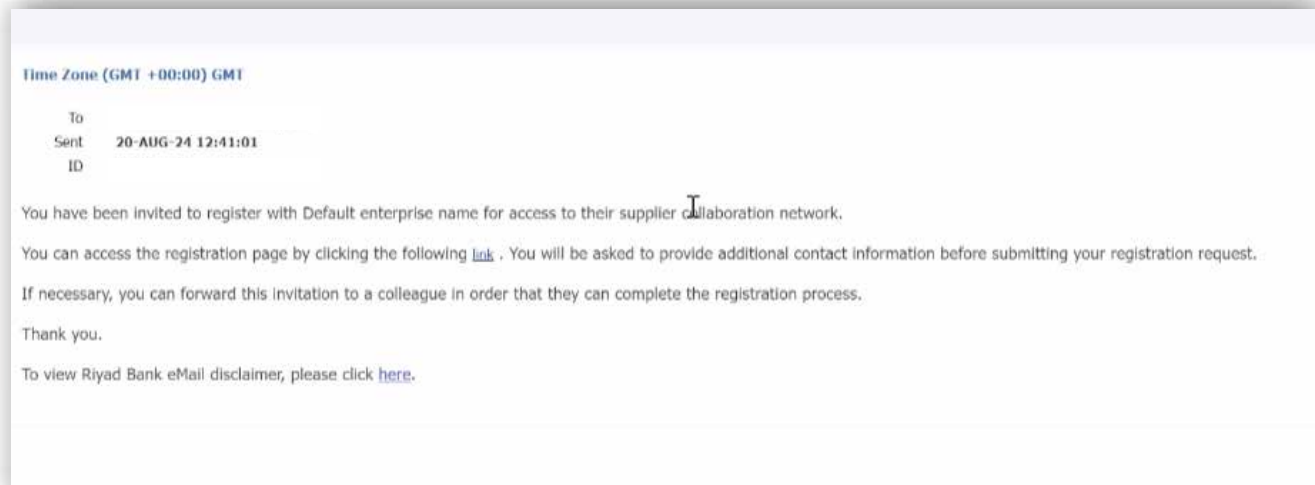
Update company profile

You will receive an invitation to access the company profile by your email, please click on link

Time Zone (GMT +00:00) GMT

To
Sent   20-AUG-24 12:41:01
ID

You have been invited to register with Default enterprise name for access to their supplier collaboration network.

You can access the registration page by clicking the following link . You will be asked to provide additional contact information before submitting your registration request.

If necessary, you can forward this invitation to a colleague in order that they can complete the registration process.

Thank you.

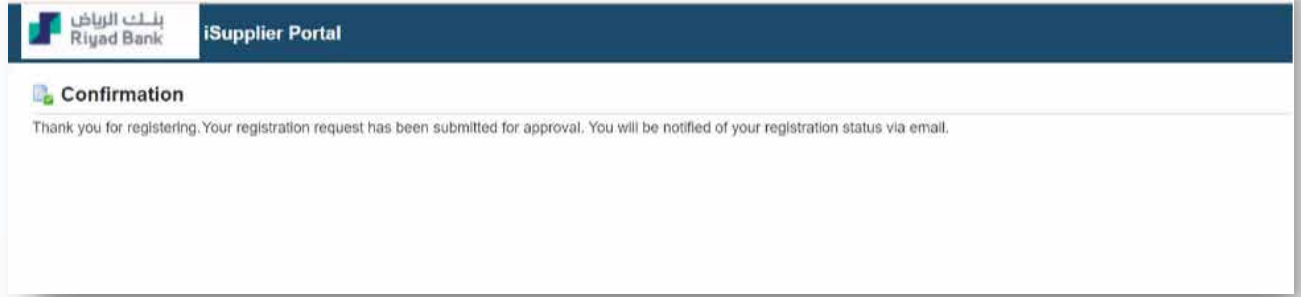To view Riyad Bank eMail disclaimer, please click here.

After clicking on the link, below screen will be appear to fill the required data and then please submit so we can receive the data and approve it. Please make sure to add Phone Area code starting with 00 than you can add the Area code, after that add the phone number with no spaces as it should be 9 Numbers.
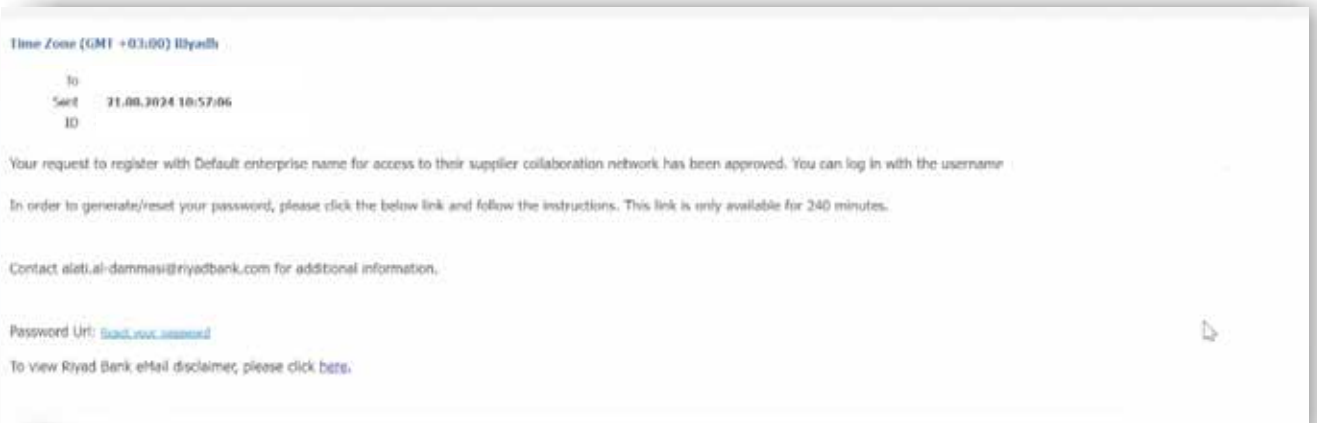
Respond to Invitation   Cancel Submit

You have been invited to register. Please complete the registration from and then click the submit button
* indicates required field

My Company Details

Company Name

My Profile

Enter your information. Your email address will be your Username for the system.

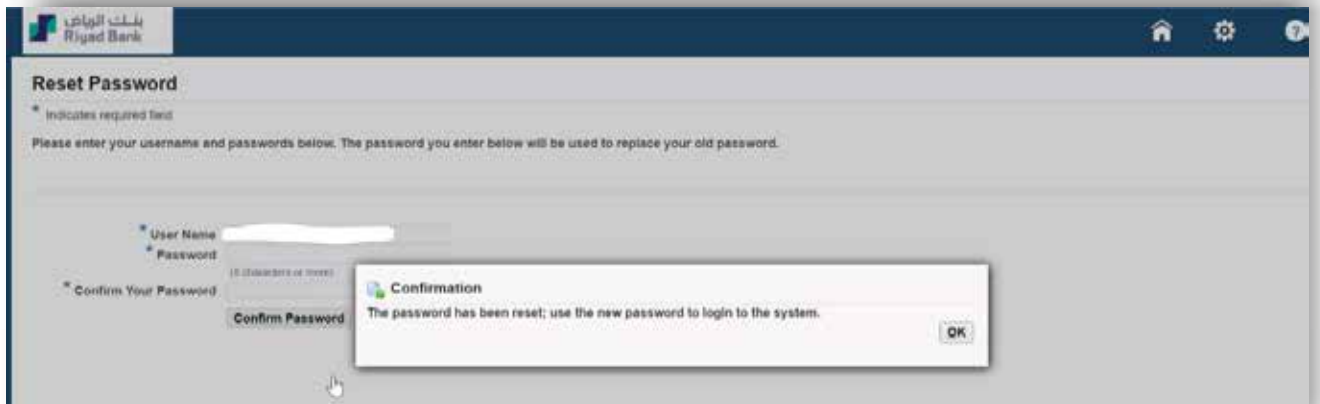|	
* Email Address	Phone Area Code
Email address will be used as the Username	* Phone Number
Contact Title	Extension
* First Name	Fax Area Code
Middle Name	Fax Number
* Last Name	
Job Title	

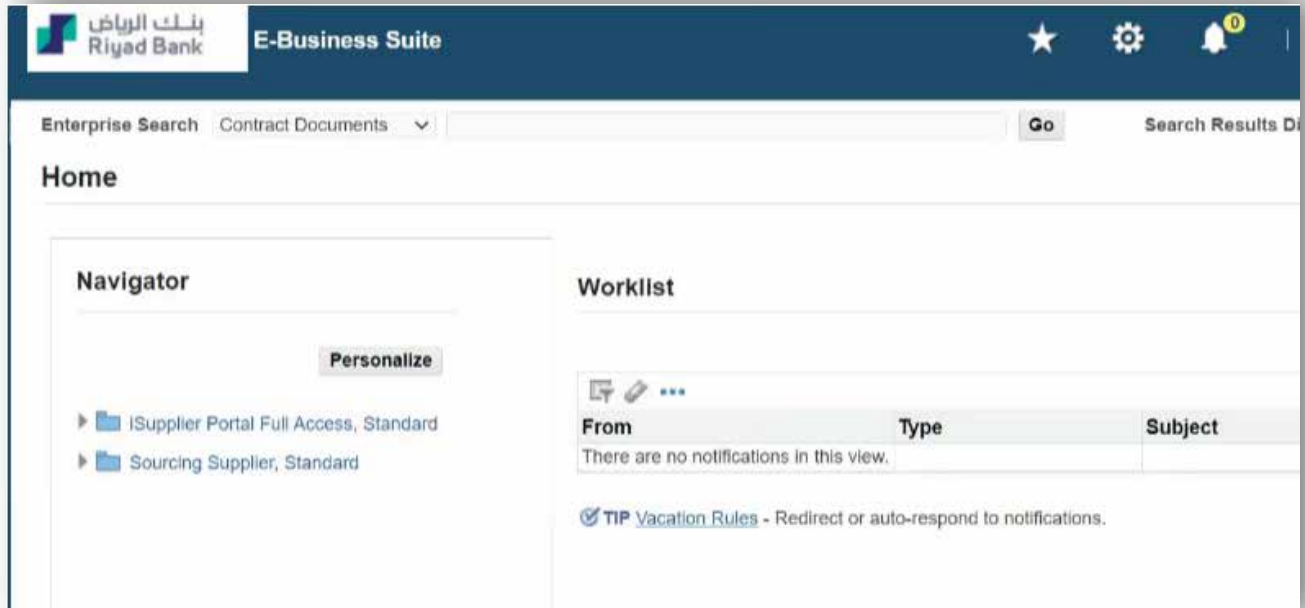## Confirmation for submitting the information.

After we approve the information that you have added you will receive below email, so please click on reset your password.
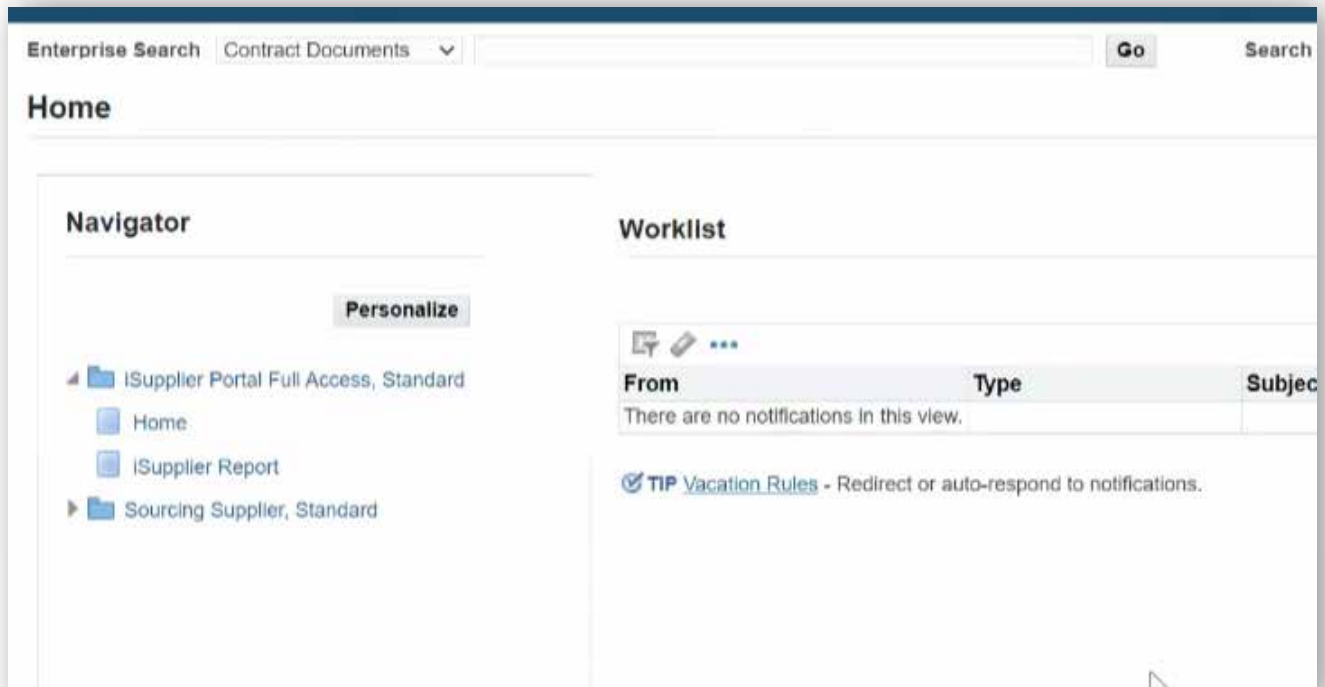

After clicking on reset your password below screen will be appeared to reset the password, click ok and then add your email as user name, also add the password and after that confirm the password.
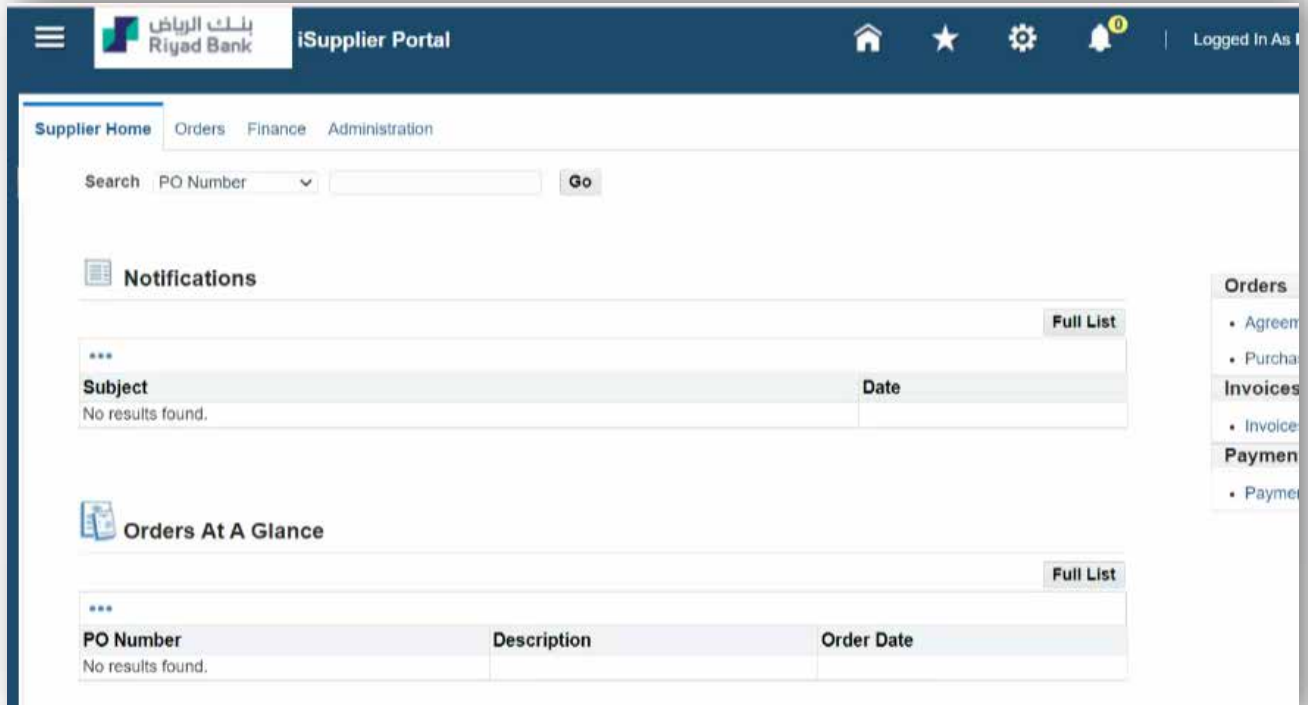
You will access the profile as shown, please click on ISupplier Portal Full Access, Standard.

Please click Home.

After clicking on Home, below screen will be appeared, please click on Administration.

The profile will be showing, please click on Business classification, and then click on Applicable after that please fill the needed data and click save, after saving the data please upload the documents.

THANK YOU